



## **Emergency Evacuation Procedures**

In case of a fire we can leave the premises through the front door.

In case of a fire we would calmly collect all the children into a safe place. If practical we would also take a bag with the emergency contact details of all minded children and a charged up phone hanging next to the front door.

The assembly point is in the Upper Car Park.

As soon as we vacate the premises we count the children and staff to ensure they are all there and then call emergency services.

We check all smoke alarms in the premises every Monday and keep a record of it in our Emergency Evacuation Record.